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**Grantham** (01476) 591200  
**Lincoln** (01522) 507000  
**Louth** (01507) 604841  
**Melton Mowbray** (01664) 561001  
**Newark** (01636) 640321  
**Skegness** (01754) 899899  
**Sleaford** (01529) 303773  
**Spalding** (01775) 766205  
**Stamford** (01780) 750888

## Tax Compliance

Tax compliance is the foundation of the service that we provide. We can shoulder the burden of tax compliance with a comprehensive service including:

- Completion and filing of all relevant returns
- Advice on what tax payments are due and when

## The scope of our services

We advise on all areas of taxation including:

- Personal Taxation
- National Insurance
- Business Taxation
- Capital Gains Tax
- Inheritance Tax
- Corporation Tax
- VAT
- Payroll Services
- Employee/r Taxation solutions
- Trust Taxation
- Pension Schemes
- Stamp Duty



If you require further information please contact your local Duncan & Toplis office or

Email [info@duntop.co.uk](mailto:info@duntop.co.uk)



**DUNCAN  
& TOPLIS**  
CHARTERED ACCOUNTANTS  
AND BUSINESS ADVISERS

Our sister companies



W [www.duntop.co.uk](http://www.duntop.co.uk)  
E [info@duntop.co.uk](mailto:info@duntop.co.uk)

Duncan & Toplis is registered to carry out audit work and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales.

## A Specialist Tax Service



*"Take the worry out of tax"*

*'Shaping your tomorrow today'*

## A Specialist Tax Service

Duncan & Toplis have one of the largest tax departments amongst independent firms in the East Midlands. We pride ourselves on being close to our clients' businesses and individual needs through our network of local offices. Across the firm we have a team of people with a range of expertise which we can draw on to provide a comprehensive service.

We provide a wide range of tax compliance and planning services for individuals, corporate entities, trusts and pension schemes.



### Who can we help?

We can help all types of taxpayers with their tax affairs whether they are individuals, trustees or executors, businesses in all sectors or Lloyd's Underwriters. We also advise other accountants, solicitors, land agents and other professionals in their dealings with their own clients.

### How can we help?

We can help by:

- Saving you tax. No-one likes paying tax and we advise on every possible opportunity for reducing tax costs.
- Guiding you through the tax maze. Even simple transactions can trigger unexpected tax charges. We help our clients steer a course through the complexities of tax law.
- Dealing with HM Revenue & Customs. HM Revenue & Customs now has wide powers to delve into taxpayers' affairs and impose penalties. Our experience in dealing with the taxman can help save you money as well as anxiety.
- Removing the burden of tax compliance. We take away the hassle and worry of reporting and paying on time.

### Saving you tax

We are experienced and pro-active in effective tax planning. We review our clients' affairs to ensure that they are organised as efficiently as possible and take into account changes in legislation and circumstances.

Successful tax planning starts with understanding your aims and objectives. We aim to achieve a successful tax strategy to maximise wealth within an overall plan tailored to your aspirations. Some examples of the options available in planning to save tax include:

#### For individuals

- Ensuring all appropriate tax reliefs are claimed and advising on tax payments
- Strategies for capital disposals, share transactions, business sales and land sales
- Use of Entrepreneurs' Relief
- Estate planning including review of Wills
- Use of trusts
- Use of non domicile/non residence
- Pension planning
- Specialised tax strategies and products

#### For businesses

- Advising on tax efficient profit extraction
- Maximising use of losses
- Planning reorganisations
- Company car schemes
- Share schemes and employee reward schemes
- Buying and selling businesses

### Capital Allowances

In addition to the above we have a specialist team who can ensure that the maximum tax reliefs are claimed when a commercial property is acquired or built. This specialist service is available for companies as well as unincorporated businesses.